Whole of organisation capability profiling and performance development

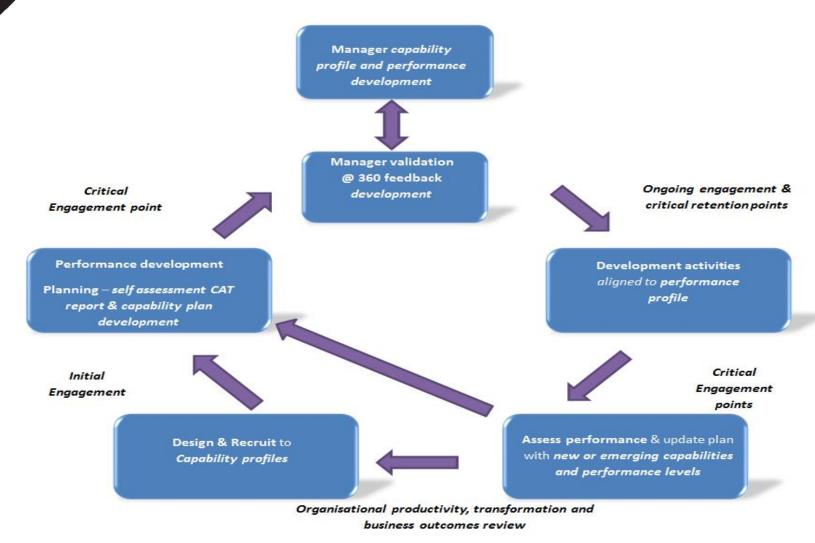
Mark Primmer
Director Workforce Development
Hunter TAFE

15th November 2013

"A key challenge for NSW is to establish capability as a foundation framework for workforce management and measure its connection to business outcomes."

(How it is – State of the NSW Public Service Report' 2012 (pp9)

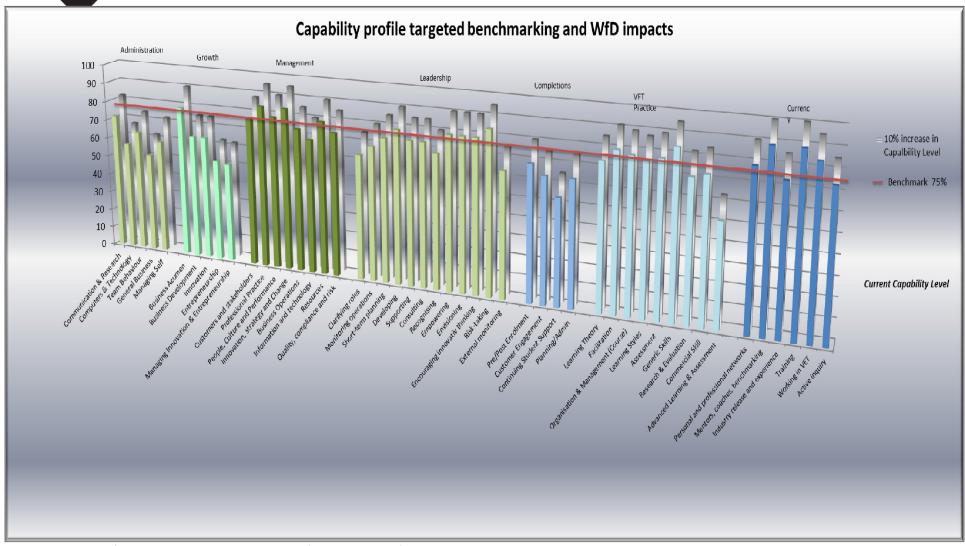
#### Performance development – engage, develop, retain, succeed.



### CAT Clusters ©



### Whole of workforce CATs profile and targets for improvement

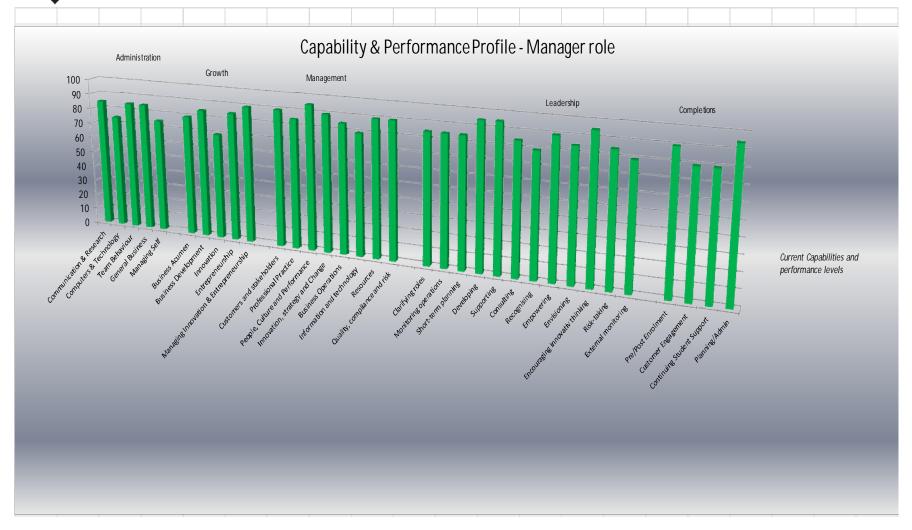


## Data to directly target areas for improvement

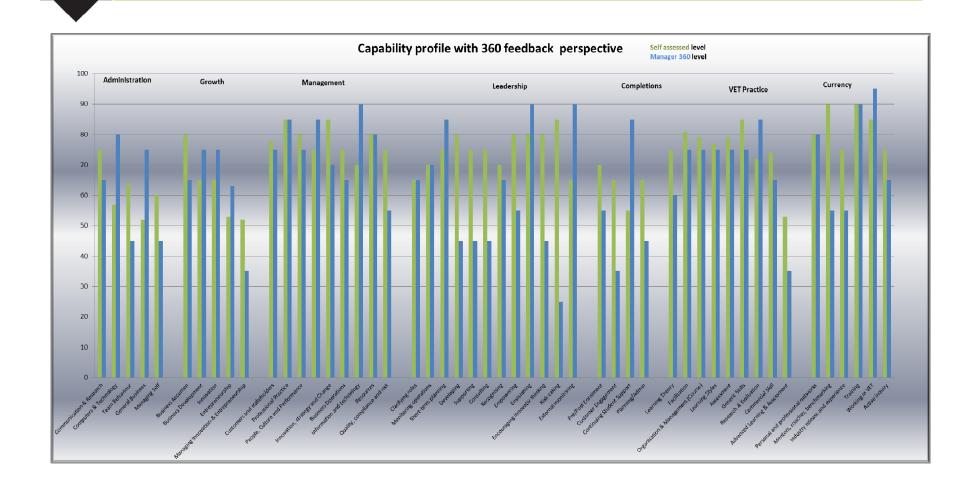
- Assess within a classroom context (87%)
- Assess within a workplace context (79%)
- assessment for formative purposes (79%)
- assessment for summative purposes (79%)
- Use (RPL) assessment (72%)
- Use of diagnostic assessments (70%)

"...needs to strengthen its current capabilities and develop new capabilities to meet emerging needs..... a particular emphasis on leadership and management...... and tools to improve organisational effectiveness including performance management." (pp9 How It is 2012)

### Job design – capabilities and performance levels example



### Management skills in developing performance



# Capability summaries in NSW Public sector PD plus CATs

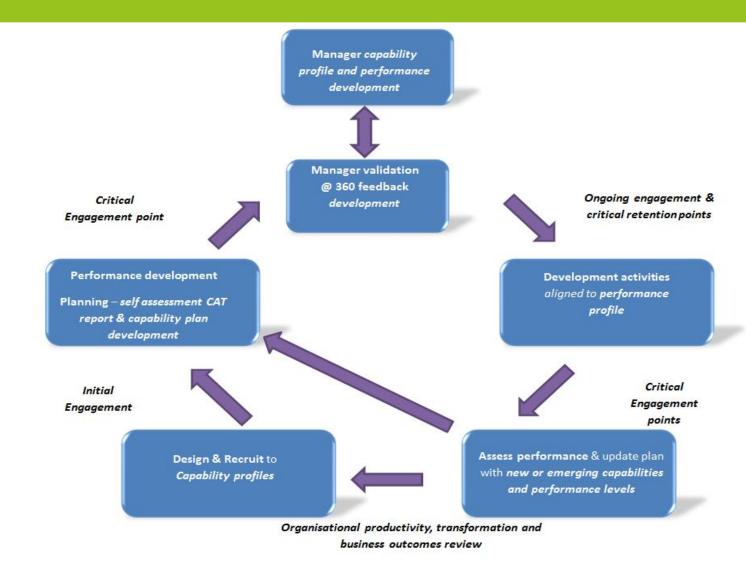
CAPABILITY GROUP	CAPABILITY NAME	LEVEL	CAPABILITY GROUP
Personal Attributes	Display Resilience and Courage	Advanced	ADMINCAT
	Act with Integrity	Advanced	
2	Manage Self	Advanced	
Personal Attributes	Value Diversity	Adept	Administration
	Communicate Effectively	Advanced	
Relationships	Committo Customer Service	Highly Advanced	MANAGECAT
24	Work Collaboratively	Advanced	
Relationships	Influence and Negotiate	Advanced	Management
	Deliver Results	Advanced	3
Results	Plan and Prioritise Think and Solve Problems	Advanced Advanced	GROWCAT
Results	Demonstrate Accountability	Advanced	Business growth
Business Enablers	Finance	Adept	
Business Enablers	Technology	Highly Advanced	LEADCAT
	Procurement and Contract Management  Project Management	Advanced	Leadership

CAPABILITY GROUP	CAPABILITY NAME	LEVEL
ADMINCAT  Administration	Communication & Research Computer & Technology Team Behaviour General Business Managing Self	Fully holds these capabilities
MANAGECAT  Management  GROWCAT	Customers & stakeholders Professional practice People, culture & Performance Innovation, strategy & change Business operations Information & technology Resources Quality, risk & compliance Business & curmen	
Business growth	Business Development Innovation Entrepreneurship Managing innovation & entrepreneurship	
Leadership	Clarifying roles Monitoring operations Short-term planning Developing Supporting Consulting Recognisting Empowering Emvisioning Encouraging innovative thinking Risk-taking External monitoring	

CAPABILITY GROUP	CAPABILITY NAME	LEVEL
People Management	Manage and Develop People	Adept
	Inspire Direction and Purpose	Advanced Advanced
People Management	Optimise Business Outcomes  Manage Reform and Change	Advanced

CAPABILITY GROUP	CAPABILITY NAME	LEVEL
COMPLETIONCAT	Pre/post enrolment Customer engagement Continuing student support Planning/Administration	
VETCAT	Learning Theory Facilitation	
VETCAT	Organisation & Management (Course) Learning Styles Generic Skills Assessment Commercial skill	

#### The managers capabilities are critical



Whole of organisation capability profiling and performance development

• 'Capability initiatives are providing governments with a platform for innovation and reform.....sophisticated workforce planning... is essential for attracting and retaining people, and critical in driving innovative service delivery reform (How it is 2012)